1.	**Field of study**	**E-learning in Cultural Diversity**
2.	Faculty	Faculty of Fine Arts and Educational Science
3.	Academic year of entry	2019/2020 (winter term), 2020/2021 (winter term)
4.	Level of qualifications/degree	second-cycle studies
5.	Degree profile	general academic
6.	Mode of study	full-time

Module: B3. Coachning and tutoring in e-learning

Module code: 12-EZ-S2-MDW.2-CTSI

1. Number of the ECTS credits: 5

2. Learning outcomes of the module			
code	**description**	**learning outcomes of the programme**	**level of competence (scale 1-5)**
_K_1	ecognises the significance of knowledge in educational processes as well as in solving of research and social problems, is characterised by striving for deepening of knowledge, development and observance of professional ethics, understands the need of continuous personal and professional development	K_K01	4
_U_1	can select the teaching methods and the didactic means in the process of distance education, can select and apply the information and communication technology tools for creation of e-learning courses and platforms, can diagnose the conditions of the process of distance education, analyse the needs and expectations of the participants of the distance education process, perform evaluation of the education process	K_U01 K_U02 K_U03	4 4 4
_W_1	has in-depth knowledge on the principles of operation of distance education institutions and systems; has ordered knowledge on participants of the distance education participants as well as on the methods of diagnosing of their needs and expectations, is familiar with their communication capabilities, is able to establish cooperation in diversified educational environment	K_W01	4
_W_2	as extended knowledge on the principles, standards and tools for designing of courses as well as on innovative methods of teaching in distance education and the information and communication technology (ICT), applies the principles for management of educational projects and the principles for their evaluation, understands the conditions relating to copyright and intellectual property	K_W02	4

3. Module description	
Description	An e-learning training mentor should have a set of soft skills allowing him/her to effectively mobilise participants into learning, and a set of hard skills necessary for providing technical support to the participants. An e-learning training mentor (consultant) is an individual who supports and mobilises training course participants. E-learning training mentors use such tools as chats, discussion forums, virtual classes and the telephone. An e-learning training mentor does not need to have subject matter knowledge

	relating to a particular training course, but should be familiar with the course as such, i.e. be aware of the training program and its objectives. A mentor's responsibilities include also the operation of the e-learning platform and training applications as well as resolving on-going issues with platform and training course use, encountered by the participants.
Prerequisites	

4. Assessment of the learning outcomes of the module

code	type	description	learning outcomes of the module
_w_1	Test	Multiple choice test: a given scope of questions from subject coaching and tutoring in e-learning	_K_1, _W_1, _W_2
_w_2	Presentation	Evaluation of the ability to work in team	_U_1

5. Forms of teaching

code	form of teaching			required hours of student's own work		assessment of the learning outcomes of the module
	type	description (including teaching methods)	number of hours	description	number of hours	
_fs_1	lecture	Presenting basic problems of coachnig and tutoring in elearning using audio-visual equipment.	15	Readings	50	_w_1
_fs_2	laboratory classes	Presentation - students present effects of their team work.	15	Collection and analysis of materials and preparation of presentations, work in group.	75	_w_2