

1.	Field of study	Scientific Information and Library Science
2.	Faculty	Faculty of Humanities
3.	Academic year of entry	2025/2026 (winter term)
4.	Level of qualifications/degree	first-cycle studies
5.	Degree profile	general academic
6.	Mode of study	part-time

7.	General information about the module	
Module name		Digital collections of cultural institutions
Module code		W1-BN-N1-OPKC02
Number of the ECTS credits		2
Language of instruction		Polish
Purpose and description of the content of education		During the classes, students will learn the principles of creating, developing and sharing digital collections in cultural institutions. Students will become familiar with contemporary types of institutions, their tasks, the way they function and the techniques and tools used to create digital collections. The large integration of digital collections of cultural institutions is a challenge that requires both interoperability and compatibility in the scope of data and metadata of these institutions. During the classes, it is necessary to learn the methodology of creating digital resources and the principles of their openness in the virtual space. Completing the module will enrich the student with a set of necessary knowledge, skills and competences, useful in work in libraries, archives, museums and repositories functioning for the needs of culture and science.
List of modules that must be completed before starting this module (if necessary)		not applicable

8.	Learning outcomes of the module			
Code	Description	Learning outcomes of the programme		Level of competence (scale 1-5)
OPKC02_1	Students acquire knowledge about various digital collections, their types and quality. Students learn the principles of organizing and sharing content in individual types of digital collections prepared for cultural institutions, as an important element of human functioning in the information society.	K_W02		5
		K_W05		5
OPKC02_2	Students are able to search for, identify and select appropriate digital collections. They learn to professionally evaluate individual sources. Students acquire skills of characterisation of individual sources.	K_U02		4
OPKC02_3	Using their extensive knowledge of various digital collections, students are able to build their own information workshop.	K_U08		4
OPKC02_4	Students understand the place of digital collections of cultural institutions in the area of broadly understood cultural heritage.	K_K04		2
OPKC02_5	Students are aware of the role digital collections play in the structure of information systems and in shaping the culture of society.	K_K06		3

9. Methods of conducting classes		
Code	Category	Name (description)
b08	Problem-solving methods	Activating method – peer learning <i>learning through the exchange of knowledge in a group/team/pair of students, i.e., in the so-called learning cell; a kind of mutual learning; an approach focused on student activity under the guidance of the person teaching the course; a learning situation where students with a similar level of experience learn from one another</i>
b09	Problem-solving methods	Activating method – flipped classroom <i>anticipatory learning; work in class is based on previously studied material indicated by the person teaching the course; preparation outside the classroom serves the purpose of getting familiar with the issues whose knowledge is necessary for participating in the in-class discussion and the training in the related practical skills; the activity is based on the work of students under the guidance of the person teaching the course</i>
d01	Programmed learning methods	Working with a computer <i>e.g., Webquest; implementation of educational tasks using electronic and digital devices, computer programs and Internet applications; the academic teacher acts as a consultant; students' work is carried out step by step according to the plan laid own by the person teaching the course and following his instructions, and proceeds towards producing the indicated results within the set deadline</i>

10. Forms of teaching					
Code	Name	Number of hours	Assessment of the learning outcomes of the module	Learning outcomes of the module	Methods of conducting classes
OPKC02_fs_1	laboratory classes	10	course work	OPKC02_1, OPKC02_2, OPKC02_3, OPKC02_4, OPKC02_5	b08, b09, d01

11. The student's work, apart from participation in classes, includes in particular:			
Code	Category	Name (description)	Is it part of the BUNA?
a02	Preparation for classes	Literature reading / analysis of source materials <i>reading the literature indicated in the syllabus; reviewing, organizing, analyzing and selecting source materials to be used in class</i>	Yes
a04	Preparation for classes	Consulting materials complementary to those indicated in the syllabus <i>agreeing on materials complementary to those indicated in the syllabus, supporting the implementation of tasks resulting from or necessary for class participation</i>	Yes
a05	Preparation for classes	Production/preparation of tools, materials or documentation necessary for class participation <i>developing, preparing and assessing the usefulness of tools and materials (e.g. aids, scenarios, research tools, equipment, etc.) to be employed in class or as an aid when preparing for classes</i>	Yes
b01	Consulting the curriculum and the organization of classes	Getting acquainted with the syllabus content <i>reading through the syllabus and getting acquainted with its content</i>	Yes
c01	Preparation for verification of learning outcomes	Determining the stages of task implementation contributing to the verification of learning outcomes <i>devising a task implementation strategy embracing the division of content, the range of activities, implementation time and/or the method(s) of obtaining the necessary materials and tools, etc.</i>	No
c03	Preparation for verification of learning outcomes	Implementation of an individual or group assignment necessary for course/phase/examination completion <i>a set of activities aimed at performing an assigned task, to be executed out of class, as an obligatory</i>	No

		<i>phase/element of the verification of the learning outcomes assigned to the course</i>	
d01	Consulting the results of the verification of learning outcomes	Analysis of the corrective feedback provided by the academic teacher on the results of the verification of learning outcomes <i>reading through the academic teacher's comments, assessments and opinions on the implementation of the task aimed at checking the level of the achieved learning outcomes</i>	Yes

Information on the details of the module implementation in a given academic year can be found in the syllabus available in the USOS system: <https://usosweb.us.edu.pl>.