

1.	Field of study	Polish Philology
2.	Faculty	Faculty of Humanities
3.	Academic year of entry	2025/2026 (winter term)
4.	Level of qualifications/degree	first-cycle studies
5.	Degree profile	general academic
6.	Mode of study	full-time

7.	General information about the module	
Module name		Introduction to editing
Module code		W1-FP-E-S1-WDE
Number of the ECTS credits		2
Language of instruction		Polish
Purpose and description of the content of education		W ramach modułu osoby uczestniczące poznają podstawową terminologię zawodową dotyczącą edytorstwa. Zapoznają się z budową książki (okładka, obwoluta, blok książkowy), formatami i rodzajami papieru, rodzajami i parametrami czcionek (w szczególności czcionek polskich), dekoracyjnymi elementami książki, sposobami rozmieszczenia tabel, ilustracji, wkładek. Uczą się rozpoznawać błędy edytorskie i usterki składu.
List of modules that must be completed before starting this module (if necessary)		not applicable

8.	Learning outcomes of the module			
Code	Description	Learning outcomes of the programme	Level of competenc (scale 1-5)	
01	ma uporządkowaną wiedzę na temat podstaw edytorstwa (rozumie proces wydawniczy, zna jego terminologię, rozumie specyfikę i kolejność poszczególnych elementów tego procesu)	K_W03 K_W04	3 3	
02	potrafi posługiwać się fachową terminologią zawodową dotyczącą edytorstwa oraz stosować ją w praktyce	K_U01 K_U06	3 3	
03	potrafi samodzielnie poszerzać wiedzę i zakres umiejętności zawodowych	K_U08	4	
04	potrafi samodzielnie poszerzać wiedzę i zakres umiejętności zawodowych	K_K01	3	
05	jest gotów do kierowania się zasadami etyki i prawa własności intelektualnej w pracy wydawniczej	K_K07	4	
06	jest gotów do krzewienia kultury czytelnicznej i zwracania uwagi na estetykę książki	K_K05	4	

9.	Methods of conducting classes		
	Code	Category	Name (description)
	a01	Lecture methods / expository methods	Formal lecture/ course-related lecture <i>a systematic course of study involving a synthetic presentation of an academic discipline; its implementation assumes a passive reception of the information provided</i>
	b01	Problem-solving methods	Problem-based lecture

		<i>an analysis of a selected scientific or practical problem accompanied by its assessment and an attempt to provide a solution to the issues presented in the lecture as well as the indication of the consequences of the proposed solution</i>
b02	Problem-solving methods	Lecture-discussion <i>transmission of content involving interaction with the lecture audience; discussion of lecture-related issues is one of its elements or constitutes its follow-up</i>
b04	Problem-solving methods	Activating method – discussion / debate <i>an exchange of views supported by substantive arguments leading to a clash of different views, a compromise or the identification of common positions; it proceeds according to previously agreed-upon rules regarding the time, manner and turn-taking as well as the principles of civil discourse; a discussion is not a competition but aims at finding the best solutions or presenting different points of view; its varieties include brainstorming, Oxford-style debate, panel discussion, decision tree, conference discussion; a debate is an orderly dispute between supporters and opponents of a viewpoint, usually specialists in the field or pre-selected representatives of a group dealing with a common problem</i>
d02	Programmed learning methods	Working with a programmed textbook <i>working with a textbook containing instructional material covering part of or the entire curriculum of the module as well as a formula for studying the content; includes working with a subject textbook, an atlas, a catalogue, a problem book, etc.</i>

10. Forms of teaching					
Code	Name	Number of hours	Assessment of the learning outcomes of the module	Learning outcomes of the module	Methods of conducting classes
C	practical classes	15	course work	04, 05, 06	b02, b04
W	lecture	15	course work	01, 02, 03	a01, b01, d02

11. The student's work, apart from participation in classes, includes in particular:				
Code	Category	Name (description)		Is it part of the BUNA?
a02	Preparation for classes	Literature reading / analysis of source materials <i>reading the literature indicated in the syllabus; reviewing, organizing, analyzing and selecting source materials to be used in class</i>		No
c02	Preparation for verification of learning outcomes	Studying the literature used in and the materials produced in class <i>exploring the studied content, inquiring, considering, assimilating, interpreting it, or organizing knowledge obtained from the literature, documentation, instructions, scenarios, etc., used in class as well as from the notes or other materials/artifacts made in class</i>		No

Information on the details of the module implementation in a given academic year can be found in the syllabus available in the USOS system: <https://usosweb.us.edu.pl>.