University of Silesia in Katowice

1.	Field of study	Scientific Information and Library Science
2.	Faculty	Faculty of Humanities
3.	Academic year of entry	2025/2026 (winter term)
4.	Level of qualifications/degree	first-cycle studies
5.	Degree profile	general academic
6.	Mode of study	full-time

7.	General information about the module	
Module name		Management of library collections. Sharing
Module code		W1-BN-S1-ZZU02
Number of the ECTS credits		3
Language of instruction		Polish
Purpose and description of the content of education		This module imparts knowledge in library collection management concerning the accessibility aspect of collection circulation principles and forms in various types of libraries, standards for organizing informational activities and services based on audits of client preferences and planning for their implementation in a user-friendly architectural space. The realization of the module aims to acquire knowledge, skills, and competencies in terms of collection circulation policies, information, and services in different types of libraries, as well as applicable legal regulations (regulations, standards for sharing also in virtual space).
List of modules that must be completed before starting this module (if necessary)		not applicable

8.	Learning outcomes of the module	

Code	Description	Learning outcomes of the programme	Level of competenc (scale 1-5)
ZZU02_1	Student ma wiedzę na temat polityki zarządzania udostępnianiem zbiorów i działalnością informacyjną w różnych typach bibliotek. Zna zasady współpracy bibliotek w zakresie udostępniania zasobów	K_W06 K_W09	4 3
ZZU02_2	Student zna standardy, rozporządzenia prawne i regulaminy dotyczące udostępniania zbiorów, informacji oraz usług w różnych typach bibliotek. Zna zapisy licencji udostępniania zasobów elektronicznych oraz podstawowe problemy prawne związane z udostępnianiem zbiorów	K_W10	5
ZZU02_3	Student potrafi zastosować zasady obowiązującego prawa bibliotecznego w zakresie udostępniania zbiorów i działalności informacyjnej w bibliotekach, potrafi przygotować dokumenty prezentujące zasady ogólne i szczegółowe udostępniania zbiorów i działalności informacyjnej. Umie ewidencjonować procesy udostępniania zasobów	K_U03	5
ZZU02_4	Student potrafi uwzględniać w działalności usługowej potrzeby i dezyderaty różnych grup odbiorców. Ma świadomość istnienia barier w dostępie do informacji (np. library anxiety)	K_U05	4
ZZU02_5	Student jest gotowy poszerzać i aktualizować swoją wiedzę z zakresu polityki udostępniania zbiorów i działalności informacyjnej, aby rozwiązywać problemy w pracy zawodowej oraz planować efektywnie swoje działania	K_K05	4

9.	Methods of conducting classes		
Code	**Category**		**Name (description)**
a01	Lecture methods / expository methods		Formal lecture/ course-related lecture *a systematic course of study involving a synthetic presentation of an academic discipline; its implementation assumes a passive reception of the information provided*
b07	Problem-solving methods		Activating methods: a case study *a comprehensive description of a phenomenon connected with the selected discipline; reflecting the reality, presenting the 'what', 'where' and 'how' of the phenomenon, i.e., all of its key aspects to be discussed in class; used as a reproduction, presentation, discussion or diagnosis of factors that shape the phenomenon or interact with it; an in-depth qualitative analysis and evaluation of a selected phenomenon*
c07	Demonstration methods		Screen presentation *a presentation of synthetic image content using computer graphics, e.g., a series of slides or other multimedia forms, usually accompanied by a commentary; typical components of a screen presentation include text organized into bulleted points, charts, images and animations, sometimes sound effects or music; a multimedia illustration of course content presented in the form of a projected image*
d03	Programmed learning methods		Working with another teaching tool *e.g. using websites in any way or according to the rules set by the teacher; or making use of other subject-specific tools*
f02	Methods of self-learning		Individual work with a text *searching for and acquiring new information using textbooks and other written sources (including their digital versions); searching for texts, selecting fragments for analysis/interpretation, using other texts to solve a problem related to the studied issue*

10.	Forms of teaching					
Code	**Name**	**Number of hours**	**Assessment of the learning outcomes of the module**	**Learning outcomes of the module**		**Methods of conducting classes**
ZZU02_fs_1	lecture	15	exam	ZZU02_1, ZZU02_2		a01, c07
ZZU02_fs_2	laboratory classes	30	course work	ZZU02_5, ZZU02_3, ZZU02_4		b07, d03, f02

11.	The student's work, apart from participation in classes, includes in particular:			
Code	**Category**		**Name (description)**	**Is it part of the BUNA?**
a02	Preparation for classes		Literature reading / analysis of source materials *reading the literature indicated in the syllabus; reviewing, organizing, analyzing and selecting source materials to be used in class*	No
c01	Preparation for verification of learning outcomes		Determining the stages of task implementation contributing to the verification of learning outcomes *devising a task implementation strategy embracing the division of content, the range of activities, implementation time and/or the method(s) of obtaining the necessary materials and tools, etc.*	Yes
c03	Preparation for verification of learning outcomes		Implementation of an individual or group assignment necessary for course/phase/ examination completion *a set of activities aimed at performing an assigned task, to be executed out of class, as an obligatory phase/element of the verification of the learning outcomes assigned to the course*	No
d01	Consulting the results of the verification of learning outcomes		Analysis of the corrective feedback provided by the academic teacher on the results of the verification of learning outcomes	Yes

		reading through the academic teacher's comments, assessments and opinions on the implementation of the task aimed at checking the level of the achieved learning outcomes	

Information on the details of the module implementation in a given academic year can be found in the syllabus available in the USOS system: https://usosweb.us.edu.pl.