

1.	Field of study	Scientific Information and Library Science
2.	Faculty	Faculty of Humanities
3.	Academic year of entry	2024/2025 (winter term)
4.	Level of qualifications/degree	first-cycle studies
5.	Degree profile	general academic
6.	Mode of study	part-time

7. General information about the module	
Module name	Management of library collections. Sharing
Module code	W1-BN-N1-ZZU02
Number of the ECTS credits	3
Language of instruction	Polish
Purpose and description of the content of education	This module imparts knowledge in library collection management concerning the accessibility aspect of collection circulation principles and forms in various types of libraries, standards for organizing informational activities and services based on audits of client preferences and planning for their implementation in a user-friendly architectural space. The realization of the module aims to acquire knowledge, skills, and competencies in terms of collection circulation policies, information, and services in different types of libraries, as well as applicable legal regulations (regulations, standards for sharing also in virtual space).
List of modules that must be completed before starting this module (if necessary)	not applicable

8. Learning outcomes of the module			
Code	Description	Learning outcomes of the programme	Level of competenc (scale 1-5)
ZZU02_1	student ma wiedzę na temat polityki zarządzania udostępnianiem zbiorów i działalnością informacyjną w różnych typach bibliotek. Zna zasady współpracy bibliotek w zakresie udostępniania zasobów	K_W02	5
ZZU02_2	student zna fachową terminologię dotyczącą udostępniania dokumentów, informacji oraz realizowania usług bibliotecznych	K_W04	3
ZZU02_3	student zna standardy, rozporządzenia prawne i regulaminy dotyczące udostępniania zbiorów, informacji oraz usług w różnych typach bibliotek. Zna zapisy licencji udostępniania zasobów elektronicznych oraz podstawowe problemy prawne związane z udostępnianiem zbiorów	K_W07	4
ZZU02_4	student potrafi przygotować dokumenty prezentujące zasady ogólne i szczegółowe udostępniania zbiorów i działalności informacyjnej. Umie ewidencjonować proces udostępniania zasobów	K_U05	5
ZZU02_5	student potrafi zastosować zasady obowiązującego prawa bibliotecznego w zakresie udostępniania zbiorów i działalności informacyjnej w bibliotekach (prawo autorskie i ochrona własności intelektualnej)	K_U07	3
ZZU02_6	student potrafi uwzględniać w działalności usługowej potrzeby i dezyderaty różnych grup odbiorców. Ma świadomość istnienia barier w dostępie do informacji (np. library anxiety)	K_U05	4
ZZU02_7	student jest gotowy poszerzać i aktualizować swoją wiedzę z zakresu polityki udostępniania zbiorów i działalności, aby	K_K01	3

rozwiązywać problemy w pracy zawodowej oraz planować efektywnie swoje działania

9. Methods of conducting classes

Code	Category	Name (description)
a01	Lecture methods / expository methods	Formal lecture/ course-related lecture <i>a systematic course of study involving a synthetic presentation of an academic discipline; its implementation assumes a passive reception of the information provided</i>
b07	Problem-solving methods	Activating methods: a case study <i>a comprehensive description of a phenomenon connected with the selected discipline; reflecting the reality, presenting the 'what', 'where' and 'how' of the phenomenon, i.e., all of its key aspects to be discussed in class; used as a reproduction, presentation, discussion or diagnosis of factors that shape the phenomenon or interact with it; an in-depth qualitative analysis and evaluation of a selected phenomenon</i>
c07	Demonstration methods	Screen presentation <i>a presentation of synthetic image content using computer graphics, e.g., a series of slides or other multimedia forms, usually accompanied by a commentary; typical components of a screen presentation include text organized into bulleted points, charts, images and animations, sometimes sound effects or music; a multimedia illustration of course content presented in the form of a projected image</i>
d03	Programmed learning methods	Working with another teaching tool <i>e.g. using websites in any way or according to the rules set by the teacher; or making use of other subject-specific tools</i>
f02	Methods of self-learning	Individual work with a text <i>searching for and acquiring new information using textbooks and other written sources (including their digital versions); searching for texts, selecting fragments for analysis/interpretation, using other texts to solve a problem related to the studied issue</i>

10. Forms of teaching

Code	Name	Number of hours	Assessment of the learning outcomes of the module	Learning outcomes of the module	Methods of conducting classes
ZZU02_fs_1	lecture	10	exam	ZZU02_1, ZZU02_2, ZZU02_3	a01, c07
ZZU02_fs_2	laboratory classes	10	course work	ZZU02_7, ZZU02_4, ZZU02_5, ZZU02_6	b07, d03, f02

11. The student's work, apart from participation in classes, includes in particular:

Code	Category	Name (description)	Is it part of the BUNA?
a02	Preparation for classes	Literature reading / analysis of source materials <i>reading the literature indicated in the syllabus; reviewing, organizing, analyzing and selecting source materials to be used in class</i>	No
a04	Preparation for classes	Consulting materials complementary to those indicated in the syllabus <i>agreeing on materials complementary to those indicated in the syllabus, supporting the implementation of tasks resulting from or necessary for class participation</i>	Yes
c03	Preparation for verification of learning outcomes	Implementation of an individual or group assignment necessary for course/phase/ examination completion <i>a set of activities aimed at performing an assigned task, to be executed out of class, as an obligatory phase/element of the verification of the learning outcomes assigned to the course</i>	No

d01	Consulting the results of the verification of learning outcomes	Analysis of the corrective feedback provided by the academic teacher on the results of the verification of learning outcomes <i>reading through the academic teacher's comments, assessments and opinions on the implementation of the task aimed at checking the level of the achieved learning outcomes</i>	Yes
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Information on the details of the module implementation in a given academic year can be found in the syllabus available in the USOS system: <https://usosweb.us.edu.pl>.