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|----|--------------------------------|--|
| 1. | <b>Field of study</b>          | <b>Administration</b>                            |
| 2. | Faculty                        | Faculty of Law and Administration                |
| 3. | Academic year of entry         | 2024/2025 (winter term), 2025/2026 (winter term) |
| 4. | Level of qualifications/degree | second-cycle studies                             |
| 5. | Degree profile                 | general academic                                 |
| 6. | Mode of study                  | part-time  |

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|---|---|---|
| 7.  | <b>General information about the module</b> |   |
| <b>Module name</b>  |   | <b>Conflict of interest in public administration</b>  |
| Module code   |   | kiap-a2_02  |
| Number of the ECTS credits  |   | 3   |
| Language of instruction   |   | Polish  |
| Purpose and description of the content of education                               |   | The module serves to present the multidimensionality of conflict of interest. Including, in particular, the sources and dynamics of conflict, conflict maps, tensions between the creation and distribution of values, empathy and assertiveness, relationships of people involved in conflict. The student acquires skills in analyzing decisions and decision-making systems, types of decision-making constraints and decision-making conflicts, and methods of diagnosing them. The module also aims to present the mechanisms that counteract and combat conflicts of interest, but also enable effective conflict management. |
| List of modules that must be completed before starting this module (if necessary) |   | not applicable  |

|      |  |                                    |                                |  |
|------|--|------------------------------------|--------------------------------|--|
| 8.   | Learning outcomes of the module  |                                    |                                |  |
| Code | Description  | Learning outcomes of the programme | Level of competenc (scale 1-5) |  |
| K01  | is ready to seek solutions to conflicts in public administration and seek compromise in conflict situations  | K_K03                              | 3                              |  |
| U01  | is able to resolve conflicts of interest in the course of debate, as well as oral expression, arguing his position   | K_U10                              | 4                              |  |
| U02  | can analyze the decisions made and decision-making systems, types of decision constraints and decision conflicts   | K_U02                              | 2                              |  |
|      |  | K_U07                              | 4                              |  |
| W01  | knows the sources and dynamics of conflict, conflict maps, tensions between creation and distribution of values, empathy and assertiveness, relationships of people involved in conflict | K_U05                              | 4                              |  |
|      |  | K_W01                              | 4                              |  |
|      |  | K_W16                              | 1                              |  |
| W02  | has knowledge of ethics, human rights and knows how to resolve conflicts in administration   | K_U05                              | 3                              |  |
|      |  | K_W13                              | 4                              |  |

|    |                               |                                      |  |
|----|-------------------------------|--------------------------------------|--|
| 9. | Methods of conducting classes |                                      |  |
|    | Code                          | Category                             | Name (description)                     |
|    | a01                           | Lecture methods / expository methods | Formal lecture/ course-related lecture |

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|  |  | a systematic course of study involving a synthetic presentation of an academic discipline; its implementation assumes a passive reception of the information provided |
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#### 10. Forms of teaching

| Code | Name    | Number of hours | Assessment of the learning outcomes of the module | Learning outcomes of the module | Methods of conducting classes |
|------|---------|-----------------|---|---------------------------------|-------------------------------|
| 01   | lecture | 16              | course work                                       | K01, U01, U02, W01, W02         | a01                           |

#### 11. The student's work, apart from participation in classes, includes in particular:

| Code | Category  | Name (description)  | Is it part of the BUNA? |
|------|---|---|-------------------------|
| a01  | Preparation for classes                                   | Search for materials and review activities necessary for class participation<br><i>reviewing literature, documentation, tools and materials as well as the specifics of the syllabus and the range of activities indicated in it as required for full participation in classes</i>                              | No                      |
| a02  | Preparation for classes                                   | Literature reading / analysis of source materials<br><i>reading the literature indicated in the syllabus; reviewing, organizing, analyzing and selecting source materials to be used in class</i>   | No                      |
| a03  | Preparation for classes                                   | Developing practical skills<br><i>activities involving the repetition, refinement and consolidation of practical skills, including those developed during previous classes or new skills necessary for the implementation of subsequent elements of the curriculum (as preparation for class participation)</i> | No                      |
| a04  | Preparation for classes                                   | Consulting materials complementary to those indicated in the syllabus<br><i>agreeing on materials complementary to those indicated in the syllabus, supporting the implementation of tasks resulting from or necessary for class participation</i>  | No                      |
| a05  | Preparation for classes                                   | Production/preparation of tools, materials or documentation necessary for class participation<br><i>developing, preparing and assessing the usefulness of tools and materials (e.g. aids, scenarios, research tools, equipment, etc.) to be employed in class or as an aid when preparing for classes</i>       | No                      |
| b01  | Consulting the curriculum and the organization of classes | Getting acquainted with the syllabus content<br><i>reading through the syllabus and getting acquainted with its content</i>   | No                      |
| b03  | Consulting the curriculum and the organization of classes | Consulting the schedule<br><i>getting acquainted with the class schedule, possibly in the presence of the year tutor, in order to optimize participation in classes, including those supplementary to the core subjects listed in the pursued study programme</i>   | No                      |
| c03  | Preparation for verification of learning outcomes         | Implementation of an individual or group assignment necessary for course/phase/<br>examination completion<br><i>a set of activities aimed at performing an assigned task, to be executed out of class, as an obligatory phase/element of the verification of the learning outcomes assigned to the course</i>   | No                      |

Information on the details of the module implementation in a given academic year can be found in the syllabus available in the USOS system: <https://usosweb.us.edu.pl>.